STEPPED ATTENDANCE RESPONSE - STAR
PARENTS / CAREGIVERS

	Action	Support	Attendance
GOOD Less than 5 days absence in a school term	Acknowledge and celebrate good attendance Encourage your child to attend every day Keep communication open with the school	Provide routines that help your child arrive on time Notify the school of challenges early Reinforce benefits of learning and friendships	Maintain regular daily attendance Contact the school promptly if absent Aim for consistent attendance
WORRYING Up to 10 days absence in a school term	Contact school to discuss reasons for absence Develop a plan for your child to return to regular attendance Engage with offered supports	Help your child catch up on missed learning Encourage a positive attitude to return Maintain communication with school staff	Re-establish consistent attendance Monitor and celebrate progress Aim for full attendance going forward
CONCERNING Up to 15 days absence in a school term	Meet with school to discuss ongoing concerns Agree on a clear plan with regular check-ins Engage with school and external supports	Work with teachers to re-engage your child Support routines, motivation, and catch-up learning Access recommended services	Prioritise daily attendance Track progress and celebrate improvements Aim for sustained regular attendance
SERIOUS CONCERN 15 days or more absence in a school term	Meet with school leadership to review attendance Collaborate on intensive attendance plan Engage fully with external agencies/supports	Address barriers impacting attendance (health, transport, wellbeing) Encourage reconnection with learning, friends, routines Maintain regular contact with key staff	Restore full, regular attendance as quickly as possible Follow attendance plan and respond promptly Celebrate successes to build momentum